

# The University of Sussex

## Facilities for Retired Staff

The University hopes that former staff who have retired from University employment will wish to maintain their contacts with the University and their colleagues. To this end a number of facilities which are open to employees have been identified as still being open to retired staff, and these are listed below.

Before you can use these facilities your name will need to be shown on the University of Sussex database as an associate member. If you worked in a School you need to contact the relevant School Administrator to arrange this; if you worked elsewhere in the University you need to contact the appropriate office manager within that Department.

For some of these facilities you will also need a new identity card which can be obtained from the Reprographic Unit in the Hastings Building. If you already have an identity card please telephone 01273 873278 to find out if a card can be issued based on the information already held. If you need to have a photograph taken, you will need to go to the Reprographic Unit.

The facilities available are:

1. Sports facilities. Sussexsport offer a range of membership options. You are entitled to use the 'Alumni' rates.
2. Library borrowing rights. Please write to [library.membership@sussex.ac.uk](mailto:library.membership@sussex.ac.uk) if you wish to be granted these rights.
3. Use of the Language Centre self-instruction facilities. Please show your identification card to the Language Centre receptionist.
4. Catering facilities at the University, eg Bramber House, Sports Pavilion, snack bars, will remain available to staff after their retirement.
5. Attendance at lectures listed in the Lecture Lists displayed on notice boards. If you wish to attend a series of lectures on a regular basis would you please inform the Lecturer.
6. Former members of staff may join the University of Sussex Suss Ex Club. Membership is free and it organises a variety of social activities. Details of its newsletters and a membership form are at <http://www.sussex.ac.uk/suss-ex/>.
7. Receipt of the Bulletin. Please let the Information Officer in Sussex House know if you would like to be placed on the circulation list for the Bulletin.
8. Retired members of staff may continue to join the Students' Union as associate members and thus be eligible for membership of the Students' Union societies. Please write to the President of the Students' Union, Falmer House, if you wish to join.